

PLEASANTVIEW TOWNSHIP BOARD MINUTES

Regular Meeting March 18, 2024

Meeting called to order by E. Kuligowski at 6:30 p.m.

Roll Call: E. Kuligowski: Supervisor; B. Wurst: Trustee; M. Barkley: Treasurer; D. Bosma, Clerk

Absent: L. Bosma: Trustee

Guests: Amie Tiffany: D. Clerk/Secretary; Mark Oliver; Creston Scheel; Earl Ross; Robert Latimer; Brett Goodies; Michael Bedells; Mary & Guy Wadsworth

Pledge of Allegiance.

Items Added to Agenda:

- A. ORV signs.

Public Comment not on Agenda: None

- A. Brett Gooding introduced himself and is running for County Commissioner in District 2.
- B. Terry Fagan expressed his dissatisfaction with his experience in getting a Zoning Permit to build a garage.

Correspondence/Appointments:

- A. D. Bosma motioned to hire Creston Scheel on a yearly contractual basis; including a 60 day revocation clause; to become the Zoning Administrator and Code Enforcer. There would be a starting date of 04/01/2024 @\$50.00/hr. The township would provide Creston with a laptop computer. M. Barkley seconded. Roll call vote: E, Kuligowski – Y; M. Barkley – Y; D. Bosma – Y; B. Wurst – Y. **Creston Scheel is hired.** M. Barkley motioned to thank E. Kuligowski for his past work as Zoning Administrator. B. Wurst seconded. **Motion carried.**
- B. B. Wurst motioned that the position of Supervisor be relieved as of 04/01/2024 of any and all responsibilities of the job of Zoning Administrator. D. Bosma seconded. **Passed.**
- C. B. Wurst motioned to add Michael (Mike) Bedells as an alternate to the Planning Commission. D. Bosma seconded. **Passed.**

Consent Agenda:

- A. **Minutes:** B. Wurst motioned to accept the minutes as written. M. Barkley seconded. **Passed.**
- B. **Review & Approve Fiscal Budget:**
 - a. E. Kuligowski requested permission from the Board to make the necessary adjustments to the budget which will reflect upcoming changes made to various categories of the budget. This will be presented at the April 15, 2024 meeting. **Board agreed.**
 - b. M. Barkley motioned to set R. Latimer, Treasurer-to-be, with a three year training program. The first tier is a week-long training session that covers a Treasurers duties. D. Bosma seconded. Roll Call vote: B. Wurst – Y; D. Bosma – Y; E. Kuligowski – Y; M. Barkley – Y. **Motion carried.**
 - c. M. Barkley motioned to approve the budget. B. Wurst seconded. **Passed.**
- C. **Pay Accounts Payable Bills:** M. Barkley motioned to pay the bills as presented. B. Wurst seconded. **Passed.**
- D. **Pay Payroll:** The total payroll as of 03/18/24 is \$8,574.81, which includes election payroll . M. Barkley motioned to pay the payroll. B. Wurst seconded. **Passed.**

Reports and Meetings:

- A. **Treasurers Report: M. Barkley:**
 - a. Property taxes are balanced.
- B. **Clerks Report: D. Bosma:**
 - a. Because of difficulties that occurred with the last election we need to buy 2 new USB sticks for the PollBook and buy 2 new programming sticks for the Tabulator.
 - b. There will be 2 ballots for the May 7, 2024 election.

- C. **Supervisors Report:**
 - a. ECRC lists our allocation as \$18,900.
 - b. Auditor: We are expecting an engagement letter from Dan Smith and have received contact from Shanna Holly who expresses interest in this position.
 - c. Phones have been switched over and should be saving approximately \$160.00/mth.
 - d. The security system successfully repelled 2,311 threats to our system since February.
 - e. ARPA Funding & Projects updates are ongoing.
- D. **Board of Review:** Next regular meeting is 07/16/2024 @ 1PM.
- E. **Planning Commission** – Next regular meeting is 04/11/24 at 6:30PM.
- F. **Emmet County Road Commission** – Next meeting 03/22/24 @ 8AM.
- G. **Zoning Board of Appeals** – Next meeting on 05/14/2024 @ 7PM.
- H. **Emmet County MTA:** Next meeting on 04/17/24 at Littlefield Township.
- I. **Fire Authority:** Looking for replacements for those retiring and a full time chief.
- J. **Airport Authority:** Ed Kuligowski – The Airport Authority is looking for a new treasurer
- K. **Zoning Administration:** Ed Kuligowski
 - a. Received a dismissal letter from Peter Wendling, PA regarding the Len Builders lawsuit. There is no appeal.
- L. **Assessors Report:** Jeff Grimm – Absent. He will be presenting a report on Tax Roll and BOR results at the 04/15/24 meeting.

Unfinished Business:

- A. **Township Goals:**
 - 1) **Policy & Procedure Book** – Ongoing
 - 2) **Resolution and By-Law Refresh:** By Planning Commission.
 - 3) **Ordinance Updates:** Edward Kuligowski / Brian Graham
 - a. Land Division Combination/Division draft review is still being reviewed by lawyer.

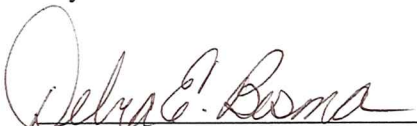
New Business:

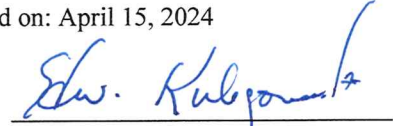
- A. **Spring Clean-up:** ^{Tentative} Date set for May 11, 2024.
- B. **Les Bosma** submitted his retirement letter effective immediately. B. Wurst motioned to accept the letter with deepest regret and to wish him well. Barkley seconded. **Passed.**
- C. **Appointment of a Trustee:** D. Bosma motioned to put an ad in the paper. M. Barkley seconded. Roll Call vote: D. Bosma – Y; B. Wurst – Y; E. Kuligowski – Y; M. Barkley – Y. **Passed.**
- D. **E. Kuligowski** letter of resignation submitted in January which was put on hold. E. Kuligowski has decided to fill out his term but will not run again. M. Barkley motioned to accept the withdrawal of his letter. B. Wurst seconded. **Passed** with E. Kuligowski abstaining.
- E. **ORV signs:** Discussion was held.
- F. **Where to allocate R. Latimer's pay to:** D. Bosma motioned to pay him \$15.25 (same as secretaries hourly pay) from Secretary under Hall Expenditures up to 20 hours. B. Wurst seconded. Roll call vote: M. Barkley – Y; E. Kuligowski – Y; D. Bosma – Y; B. Wurst – Y. **Passed.**

Adjournment: D. Bosma moved that the meeting be adjourned. M. Barkley seconded. **Passed.** The meeting adjourned at 8:30 PM.

I, the undersigned, Debra Bosma, the duly qualified and elected Clerk for the Township of Pleasantview, Emmet County, Michigan do hereby certify that the forgoing is a true and complete copy of certain proceedings taken by the Township Board of said Township at a regular board meeting held on the 18th Day of March 2024.

Minutes approved on: April 15, 2024


Pleasantview Township Clerk, Debra Bosma


Edward Kuligowski, Supervisor